

REPORT OF INVESTIGATION



File Number:	03-009
Agency:	Georgia Forestry Commission
Basis for Investigation:	Citizen Complaint
Allegations:	Concerns about managers use of Property and Resources of the agency
Date Opened:	February 25, 2003
Investigated By:	James E. Sehorn Inspector General Michael M. Eason Deputy Inspector General
Date of Report:	December 22, 2003

OFFICE OF THE INSPECTOR GENERAL



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EXECUTIVE SUMMARY

The Office of the Inspector General (OIG) received a complaint concerning the Georgia Forestry Commission (GFC) from a citizen. This complaint specifically addressed the actions of a supervisor regarding state property and resources.

A meeting with the Commissioner of GFC resulted in an internal investigation conducted by the department. Several meetings and discussions were held with GFC officials and the Office of the Inspector General concerning policies and procedures of the Commission.

The supervisor was terminated by the Commission. New audits controls have been implemented for handling property and updates were made to several policies and procedures of the Commission. Unannounced management reviews have been initiated throughout the state.

These improvements to operations within the GFC should improve accountability and oversight throughout the state. This complaint is closed.

RECOMMENDATIONS

Specific Recommendations

1. Management oversight of remotely-located supervisors is critical to ensure compliance with agency policies and procedures.
2. Expense-related records submitted by managers should have a second level of management review.

Global Recommendations

1. Inspections of remote offices and sites should be conducted on a regular basis to ensure adherence to agency policies and procedures. These inspections or reviews should include both scheduled and spontaneous examinations of local office practices.
2. All managers' documentation of expenses, time and other related activities should have a separate manager's review.